



भारतीय समुद्री विश्वविद्यालय  
**INDIAN MARITIME UNIVERSITY**  
(A Central University, Government of India)  
Established by an Act of the Parliament in 2008



Visakhapatnam Campus - Gandhigram - Visakhapatnam - 530005  
Phone: 0891-2578360 Fax: 0891-2577754 www.imuv.edu.in

IMUV/2024/2018-2019/Repair & Renovation of Godrej Table/09/

December 7, 2018

**Sub. : Sealed Quotation for Repair and Renovation of GODREJ make Tables – reg.**

1. **Sealed Quotations** are invited for repair and renovation of GODREJ make Tables from **Authorized dealers of M/s. Godrej & Boyce Mfg. Co. Ltd.** The list of items is at **Enclosure I.**
2. Hence you are requested to send your sealed quotation for the same.
3. The terms and conditions for the quotation to be followed :
  - i) The rates are to be kept in a confidential manner and have to be sent in a sealed envelope.
  - ii) The quotation received through e-mail or open envelope will be rejected.
  - iii) The bidder should quote the rate as per the specifications given. The quote given other than the specification required will be rejected. The same shall be delivered after successful completion of the work at Indian Maritime University, Visakhapatnam Campus, Vangali Village, Sabbavaram Mandal, Visakhapatnam.
  - iv) The Godrej Tables mentioned at Enclosure I are available at Indian Maritime University (IMUV) Gandhigram, Visakhapatnam.
  - iv) **The rates should be quoted in a detailed manner with Unit price, Discount rate, GST applicable and submitted in the pro-forma as per Enclosure II.**
4. The following copies have to be enclosed while submitting the quotation failing which the quotations is likely to be rejected :
  - i) Establishment Registration certificate.
  - ii) GSTIN registration number.
  - iii) Valid Authorization Certificate from M/s. Godrej & Boyce Mfg. Co. Ltd.
  - iv) PAN number
  - v) The bidder should submit self-declaration on letter head stating that they have not been blacklisted / debarred by any government department / agency.
5. The Campus reserves the right to accept in part or in full any quotation(s) or reject any or more quotation(s) without assigning any reason or to cancel the tendering process and reject all quotation(s) at any time prior to award of contract, without incurring any liability, whatsoever to the affected bidder or bidder(s).
6. The firm / successful bidder should be able to complete the entire work to the satisfaction of the IMUV, **within eight weeks** of issue of the Work Oder. Payment will be only after satisfactory inspection and due certification of the work by the Engineer-in-charge. No advance payment will be made.

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**Head Quarters**

**Indian Maritime University, East Coast Road, Uthandi, Chennai - 600119  
Tamilnadu, India, Telephone: +91 (44) 24530343, Fax: +91 (44) 25430342**

7. The successful bidder has to take the Godrej Tables for repair from Indian Maritime University, Gandhigram, Visakhapatnam in respect of sl.no.1, 2 and 3 of Enclosure I mentioned and after successful completion of the repair and renovation, these items shall be transported to the new campus i.e., Indian Maritime University, Vangali, Sabbavaram Mandal, Visakhapatnam. As regards sl.no.4 of Enclosure I the Table top to be replaced on site i.e., Indian Maritime University, Gandhigram and to be installed in Gandhigram. The cost towards this may please be mentioned in the format enclosed at Enclosure II.

8. The validity of Quotation received is 90 days from the date of opening of quotation.

9. If any of the specified format in the description is omitted in your quotation the same will also result in rejection of the quotation.

10. Late receipt of the quotation after the due date and time will be summarily rejected.

11. The quotation shall be sent in a sealed envelope superscribing “**Quotation for Repair and Renovation of GODREJ make Tables for IMU Visakhapatnam Campus**” addressed to The Director, Indian Maritime University, Visakhapatnam Campus, Gandhigram, Visakhapatnam 530 005. The sealed quotation should reach the above address on or before 27<sup>th</sup> December 2018.

For and on behalf of  
Indian Maritime University  
Visakhapatnam Campus

Head (Pers. & Trg.)

Encl. : as above

**Type of Furniture, Quantity to be repaired and renovated**

Item/Description		Quantity
	<b>GODREJ TABLES</b>	
1	Godrej Table T – 102	41
2	Godrej Table T – 104	26
3	Godrej Table T – 108	02
4	Canteen Tables T-401 (Required to replace table top only)	11

**Quotation for Repair and Renovation of GODREJ make Tables  
for Indian Maritime University, Visakhapatnam Campus**

SI No.	Item/Description	Qty. Per table	Unit basic price Rs.	Total Rs.	GST Rs.	Total with GST Rs.
<b>I</b>	<b>T 102 TABLE</b>					
1	T-102 table top, Silver grey	1				
2	Lock	2				
3	Locking lever	2				
4	Drawer pull face	5				
5	Hardware packet	1				
6	Dismantling, packing and reinstallation	1				
7	Repainting	1				
8	Loading, unloading	1				
9	Mtrl. Placement charges per floor (above ground floor)	1				
<b>II</b>	<b>T 104 TABLE</b>					
1	T-104 table top, Silver grey	1				
2	Lock	2				
3	Locking lever	2				
4	Drawer pull face	5				
5	Hardware packet	1				
6	Dismantling, packing and reinstallation	1				
7	Repainting	1				
8	Loading, unloading	1				
9	Mtrl. Placement charges per floor (above ground floor)	1				
<b>III</b>	<b>T 108 TABLE</b>					
1	T-108 table top, Silver grey	1				
2	Lock	1				
3	Locking lever	1				
4	Drawer pull face	5				
5	Hardware packet	1				
6	Dismantling, packing and reinstallation	1				
7	Repainting	1				
8	Loading, unloading	1				
9	Mtrl. placement charges per floor (above ground flr)	1				
<b>IV</b>	<b>Canteen tables T-401</b> Table top only (6x3)	11				

	Colour : Ivory					
<b>V</b>	<b>TOTAL</b>					
	Less : Discount offered, if any					
	<b>GRAND TOTAL with GST</b>					
<b>VI</b>	Transportation charges (from IMUV Gandhigram to w/shop to IMUV Sabbavaram)					
	<b>GRAND TOTAL</b>					

**Date :**

**Bidder Signature**  
**Name of the Organization with Seal**